

Checklist for Completion: Needs and Resources Assessment

If you do not yet have a program running, a completed Needs and Resources Assessment means you have:

- Established a diverse assessment committee or work group to collect data if needed.
- Developed and carried out a data collection plan which included gathering new or existing baseline data on youth and teen pregnancy rates in your community.
- Conducted a resource assessment to identify resources that may be already available to help you address teen pregnancy issues.
- Identified the critical data, behaviors, risk and protective factors connected to teen pregnancy specific to your community and the youth you wish to serve.
- Analyzed the data you collected.
- Selected priorities which emerged from your assessments.
- Identified the potential primary population for your planned program and interventions.
- Used the tools in this step to review your work if you already have a program.

If you already have a program running...

If you already have a program running but have not completed all of the items on this checklist, you should weigh the costs and benefits of going through each item. Consider carefully which ones might be useful to your program and which ones might not be necessary. Conducting a needs assessment is important – knowing the state of affairs in *your* community will guide you in the selection of the best program for your primary population.