

## Instructions for Using the Adaptation Summary Tool

Use the Adaptation Summary Tool to document and track all the adaptations you plan to make. Make as many copies of the tool as you need to complete the task.

The process for completing the Adaptation Summary Tool is as follows:

1. Starting at the top, fill in the name of the program, your name, and the date completed.
2. If you plan to make any green light adaptations, note them in the given box.
3. If you are considering any other adaptations, such as yellow or red light adaptations, list the intervention activity you plan to change in the bottom half of the tool in the left-hand column. In the right-hand column, describe the change you plan to make. Use this tool as many times as necessary to record all of the adaptations you made for each program.
4. Once completed, keep these documentation materials together with other program planning and evaluation materials.
5. After you complete the tool, print for your records and/or submit to the Training and Technical Assistance Department at the SC Campaign for feedback.

If you've selected a program that is not science based, do the following:

- Have copies of the filled-in Program Characteristics Checklist Tool from Step 3. It may also be helpful, if you did consult the TAC tool to do deeper analysis on any of the eight content characteristics, to have the results of your analysis handy. (The TAC can be found at <http://www.etr.org/recapp/theories/tac.pdf>)
- Finalize changes you plan to make to your curriculum based on your analysis of which Characteristics of Effective Programs you determined are needed to incorporate into your chosen program.
- Complete the BDI logic model you started in Step 2 by recording or documenting the individual activities you will be implementing in the remaining column on the left-hand side titled "Intervention Activities." Be sure to link each activity to the determinant(s) you believe are being addressed.

# Adaptation Summary Tool

Program Name:

Name of Person  
Completing Form:

Date:

Did you make Green Light Adaptations?	<input type="radio"/>	YES	<input type="radio"/>	NO
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If yes, please describe the Green Light Adaptations:	
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Did you make any other adaptations?	<input type="radio"/>	YES	<input type="radio"/>	NO
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**If yes, list and describe them below by intervention activity.**

Intervention Activity	Adaptation Description

Adapted from: RAND. (2007). Imm, P., Chinman, M., Wandersman, A., Rosenbloom, D., Guckenburg, S., & Leis, R. Preventing Underage Drinking: Using Getting to Outcomes with the Strategic Prevention Framework to Achieve Results. [http://www.rand.org/pubs/technical\\_reports/TR403/](http://www.rand.org/pubs/technical_reports/TR403/)